

Position Posting

Title: Co-Teacher

Hours: Part-time

REPORTS TO: Program Director

ESSENTIAL QUALITIES

Omega CDC requires the following qualities of each 21st Century staff:

- Past experiences and actions reflect a commitment to the Omega CDC mission and core values.
- Demonstrates a sense of urgency and relentless pursuit of significant student achievement in a high need, urban environment.
- Reflective, self-aware and adaptable to others' communication and work styles.
- Critical thinker and problem solver who takes initiative.
- Belief in the power of collaboration and strives to build a collaborative culture with Omega CDC community, staff, families, students, Dayton Public Schools employees, and other partners.

ESSENTIAL FUNCTIONS

The Omega CDC Co-Teacher Staff members are responsible for the direct oversight and management of students attending the 21st Century programs located at the Fairview School site. The essential functions are:

I. PROGRAM IMPLEMENTATION

- Develops activities and creates a lesson plan for implementation of enrichment activities
- Examines how recreation, arts, youth development, service-learning, etc. can build assets, fitness and health as well as further learning.
- Provides engaging and fun learning activities for the students, including collaborating with other partners.
- Assists with homework completion.
- Engages students in hands on activities that promote learning consistent with developmental age.
- Oversees the daily distribution of snacks to students.
- Assists students with both inside and outside recreation.
- Ensures activities reflect diversity of cultures, etc.
- Serves as a positive role model and supports positive student behavior.
- Ensures the safe arrival and departure of students from one program activity to another.
- Participates in evening family engagement activities.
- Maintains highest level of professional integrity with students, parents/family members and staff.
- Completes required documentation for program.
- Participates in required training, including BELL training and health/safety training.
- Participates in program evaluation and continuous quality improvement to enhance outcomes.
- Provides support to families as needed to promote communication and increase school and program attendance.
- Performs other duties as assigned.

Qualifications:

- High School degree and considerable experience in working with children.
- College courses or Associates or Bachelor Degree preferred with courses in education, social work, counseling, etc. Pre-service teachers are strongly preferred.
- Excellent communication skills working with students and parents as well as other staff and partners.
- Meets guidelines as described by Ohio Administrative Code for After School Staff—including completion of all training prior to starting to work with students.